

Chapter Program- AΣN Week

Loyola University Chicago

Name of Program: Alpha Sigma Nu Week

Goal/theme/purpose of program: Annual event to raise awareness about AΣN

Check all that apply: Annually: spring - usually held in March.

Location: Lakeshore Campus and downtown campus, Chicago

Time allotted: one to two hours per event

Approximate planning time required: total 20-30hrs, depending on the scope of the events.

Description of Event:

The chapter will hold at least three events during a week in March, promoting each pillar of AΣN: Scholarship, Loyalty and Service.

Events range from community service, speaker events, discussion rounds, and award ceremonies to alumni networking events. (See the other Best Practice events)

Responsibilities for officers/student members:

Plan and execute the events.

Key Contacts: Anne Mohan, Chapter President

Number of Members in Attendance: depends on the event

How do you promote participation among student members? E-mails to all current members and alumni

Outcome of the Event: Raise awareness for AΣN, promote its mission

Critical advice: Events should be made open to the entire Loyola community. The timing of the week is critical: Consult academic calendar to schedule the week after midterms are over!



Chapter Program- Alumni

John Carroll University and The Cleveland AΣN Alumni Club



Name of Program: Loyola Club Luncheon

Goal/theme/purpose of program: The goal is to gather at least 10 AΣN alumni to attend the Loyola Club Luncheon at the City Club in downtown Cleveland.

Check all that apply: Annual X fall X winter spring

Location: Cleveland City Club in downtown Cleveland

Time allotted: 2 hours

Approximate planning time required: An hour to send emails to the alumni in the Cleveland area and to keep a tally of the responses.

Description of Event: The event is sponsored by the Loyola Club of Cleveland (Jesuit alumni from colleges, universities, and high schools). Guest speakers are pertinent to the Jesuit mission and identity. The most recent event featured Father Greg Boyle, SJ, founder of Homeboy Industries in Los Angeles, CA.

Key Contacts: Elaine Hocevar (JCU) or John Fitzgerald (Loyola Club Contact)

Number of Members in Attendance: 10

How do you promote participation among student members? Emails

Critical advice: Expand the invite list

Chapter Program- Graduate School Panel



University of San Francisco

Name of Program: Graduate School Panel

Goal/theme/purpose of program: Advise AΣN members on graduate school application and experiences

Check all that apply: Annual fall winter X spring

Description of Event: We set up a graduate school panel on Thursday night of AΣN Week. This panel consisted of a professor from campus who works closely with undergraduate students in the science departments to help them through the application processes for entry into grad schools, a student who just got into Law school and will be starting in the Fall, and a USF alum who went back to grad school and got her Masters at UCSF and is currently back at USF for her doctorate and is also teaching classes at USF. This panel spoke about different advice they had for students applying for grad school, the application process, any standardized tests the students needed to take, and answered any questions the students had regarding applying for graduate school. This panel was held to promote continuing education after undergraduate school as well as help clarify the application process for those who will be applying soon. The variety of the speakers on the panel allowed for all the students' questions to be answered. This also allowed the students to get the contact information of people to go to for help in regards to applying to grad school.

Responsibilities for officers/student members: Recruit panel, set up room, promote event

How do you promote participation among student members? Email

Chapter Program- Journal

Campion College

Name of Program: Alpha Sigma Nu Journal



Goal/theme/purpose of program: The aim is to put AΣN's name behind a publication dedicated to excellent student scholarship and thereby express one of the AΣN ideals

Check all that apply: Annual fall winter spring

Description of Event: I ask the faculty to nominate for publication the student papers in their courses that they find to be exceptional. If the students agree, they submit their papers electronically. I standardize the formatting as much as possible and publish them at the beginning of the spring semester. Distribution is targeted for the limited run.

Responsibilities for officers/student members: I ask for volunteer editing from the membership. The first year I had a creative writing major help me. The second time no one came forward (But we had only two members to begin with). For the next edition I had a philosophy major whose paper was in the first volume.

Number of Members in Attendance: 65 - 70 copies in each edition for distribution to authors, faculty sponsors, chairs of their department, university president, dean, AΣN office, library, communications office, current members, other interested faculty and students.

How do you promote participation among student members? They come to know it by seeing it and then I offer them an editorship role.

Outcome of the Event: So far we have done two annual volumes

Critical advice:

1. Be persistent with faculty to have them recommend papers.
2. Go forward even if student interest is not there for editing one year or other.
3. Maintaining a record of publication eventually results in good momentum forward.

Chapter Program- Lecture

Georgetown University



Name of Program: Faculty Lecture Series

Goal/theme/purpose of program: Engage students in an enriching and stimulating lecture while building community

Check all that apply: Annual fall winter spring
Twice per semester

Location: Jesuit Residence conference room or first floor commons

Time allotted: Two hours

Approximate planning time required: One hour plus securing speaker

Description of Event: AΣN hosts a faculty lecture on a topic of the speaker's choosing for all Chapter members. The lecture is followed by refreshments and conversation.

Responsibilities for officers/student members: Officers invite the speaker, promote the event to members, arrange for the room and refreshments. Members attend!

Number of Members in Attendance: 10

How do you promote participation among student members? Ask Chapter members for faculty speaker suggestions, and they will come to hear them.

Outcome of the Event: Wonderful speakers, good conversation, fun chance for members to get together.

Critical advice: Have lectures on different nights and at different times during the semester to accommodate as many as possible.

Chapter Program- Lecture

Spring Hill College



Name of Program: Last Lecture Series

Goal/theme/purpose of program: Provide meaningful opportunity for the student body to hear widely respected professors share their lives, dreams, and values. This is our local version of the nationally-popular “Last Lecture” concept for campuses.

Check all that apply: Annual fallX winter springX

Location: Large auditorium

Time allotted: 1 hour for talk and audience questions, comments

Approximate planning time required: Several weeks in advance invite professor to give the lecture. Final week before requires coordinated campus-wide publicity: eg student newspaper, website, flyers around campus.

Description of Event: Members of the chapter select a list of widely respected and well-know professors who would be appropriate for this program. The ΑΣΝ officers then visit the professor to issue the invitation and explain the “Last Lecture” concept.

Responsibilities for officers/student members: Most important responsibility is publicity that is well-planned throughout campus. Officers should try to involve as many chapter members.

Key Contacts: Chapter officers and adviser

Number of Members in Attendance: all

How do you promote participation among student members? Publicity campaign

Outcome of the Event: A very personal lecture experience that gives the student audience a lot to reflect on—eg life values, challenges, priorities, etc.

Critical advice: This is a simple program/event to put on. It can generate a lot of student and community interest.

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Number of Members in Attendance: all

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Chapter Program- Promotion

Creighton University



Name of Program: Freshman Honors Reception, January, sponsored by University President

Goal/theme/purpose of program: Encourage academic achievement by our academically best freshmen

Check all that apply: Annual fall Yes: winter spring

Location: Exclusive FitzGerald Board Room (students never get in there otherwise!)

Time allotted: 1.5 hours

Approximate planning time required: Little

Description of Event: Creighton has held this event for some time as a way of promoting continued academic achievement by our best freshmen. In the last two years, the only speaker besides the president and academic vice-president is now the moderator of the student chapter of ΑΣΝ. It makes for excellent advertising for ΑΣΝ! We hand out brochures at the same event.

Responsibilities for officers/student members: None

Key Contacts: Office of Student Life

Number of Members in Attendance: Hopefully many future student members!

How do you promote participation among student members? Not an issue

Chapter Program- Retreat

College of the Holy Cross



Name of Programs: 5-day Silent Retreat

Goal/theme/purpose of program

ΑΣΝ members are encouraged to make one of four silent retreats offered by the Office of the College Chaplains

Check all that apply: Annual fall winter spring

Any of the four Silent Retreats offered each year.

Location: Campion Center in Weston, MA

Time allotted: 5 days

Approximate planning time required: interviews, travel arrangements

Description of Event: Holy Cross offers a wide variety of retreat opportunities but ΑΣΝ members are specifically urged to sign up for one of the 5-day silent retreats

Key Contacts: Paul Harman, S.J.

Number of Members in Attendance: usually 12 or 13 members make one of the 5-day silent retreats

How do you promote participation among student members?

Through e-mail and through the personal contacts of the ASM officers

Critical advice: If it were possible, I would like to have a separate 5-day silent retreat for all the ΑΣΝ members as a group. That may be possible in the future. As at most schools, ΑΣΝ members are heavily committed when it comes to time.

Chapter Program- Retreat

Fairfield University



Name of Program: Mini Retreat

Goal/theme/purpose of program: To help the new AΣN students get to know each other and to begin planning for the coming year.

Check all that apply: The Mini retreat is held during on the first Sunday afternoon when the students return for the fall semester

Location: Campus Ministry

Time allotted: Three hours

Approximate planning time required: Two months

Description of Event: The students talk about themselves and their dreams – different administrators stop in and introduce themselves – some time is devoted to the future plans of AΣN

Responsibilities for officers/student members: All four officers are involved in the planning process and the discussions

Number of Members in Attendance: 25 out of a possible 32

How do you promote participation among student members?: Good communications via email and snail mail during the summer

Outcome of the Event: see above

Critical advice: Give students plenty of time to put this event on their calendars, serve some supper and let them run the show.

Chapter Program- Retreat

Marquette University



Name of Program: OMG! I'm a Senior... Now What?

Goal/theme/purpose of program: The purpose of this half-day retreat was to get students together for an afternoon of reflection and discussion. We invited both AΣN members and non-members. The goal was to have the students reflect on their four years at Marquette and look ahead to what is coming next.

Check all that apply: Annual fall winter spring

Location: Alumni Memorial Union

Time allotted: 4 hours

Approximate planning time required: The planning for this event consisted of contacting the guest speakers. The AΣN E-Board did not run any of the discussions/activities; we invited eight guests to lead the event. I would estimate that it took somewhere around 10-15 hours of contacting/meeting with speakers to prepare for the event. We set the date for this event about three months in advance in order to reserve the space.

Description of Event: The event began with a Marquette professor, Dr. Susan Mountin, leading the students through Discernment exercises. We then had Paul Shelton, a teacher at Marquette High give a short presentation. Afterwards we hosted a panel of six recent graduates who discussed their paths after college. We concluded the event in the Chapel with reflective prayer led by Faculty Adviser Fr. Jeff LaBelle. The afternoon was one of discussion, reflection, and discernment. We were also able to get a sponsorship for lunch.

Responsibilities for officers/student members: The officers were responsible for the initial planning of the event, mostly in deciding the topic and forming ideas for speakers. In addition to contacting the speakers, the officers needed to create an agenda, order lunch, reserve the spaces, and get the word out to students through emails/advertisements. Senior student members were invited to attend, but it was not mandatory.

Key Contacts: Marquette's event management team; Dr. Mountin; PJ Shelton; Fr. LaBelle

Number of Members in Attendance: 15

How do you promote participation among student members? We communicated with current members via email. To attract non-members, we had posters made and posted our event in the Marquette News Brief.

Outcome of the Event The retreat was very interactive and enjoyable. We have received great feedback from the student participants who say it was great to have reflective time scheduled into their weekend. Students often are too busy to take time out of their day to reflect. Students also commented that the retreat helped them to feel calmer about the future and realize that graduation may not be as scary as they had previously thought.

Critical advice: Putting together a good group of interesting and engaging speakers is critical for this event.

Chapter Program- Retreat

Spring Hill College

Induction Retreat

In 2010, Spring Hill conducted its first Induction Retreat. It was made clear to selected students that attendance at the Induction retreat was mandatory.

The retreat was conducted on a Sunday afternoon with Induction the following day. The Retreat included brief talks on St. Ignatius Loyola, the values and ideals of Jesuit education, the importance of service (student members and faculty shared their experiences of Immersion Trips and then the retreatants at their tables shared with one another their own experiences of service as recounted in their personal essays).

A talk on prayer followed, with a handout of spiritual resources, especially websites available to the students. The Induction Retreat ended with The Induction Mass celebrated by the President of Spring Hill College.

Reaction to the Retreat was very positive. Next year, we hope to add a guided prayer/meditation exercise. This will require careful planning by the chapter officers, along with the faculty adviser and the Jesuit Community.



Chapter Program- Transition Ceremony

Spring Hill College



Transition/Missioning Ceremony

This year, Spring Hill College will create a Transition/Missioning Ceremony.

The purpose is to remind AΣN graduates of their vocation to carry Jesuit values and ideals beyond their college years and into their chosen careers and communities. The AΣN commitment is a lifelong commitment to make the world a better place through the living example of Ignatian ideals and values in action at every level of professional and community life.

The Transition/Missioning Ceremony will probably take place within a special Mass, celebrated by The President of Spring Hill College. After the homily, which will stress the lifelong vocation of AΣN members, each graduating member will be called forward and be given a cross to keep forever as a reminder of their special vocation as AΣN members.

A dinner/cookout with the Jesuit Community for all AΣN members will be held in connection with the graduation celebration. This requires planning with the chapter officers, the faculty adviser, and The Jesuit community.

Chapter Program- Service

Boston College

Name of Program: Pine Street Inn Learn and Serve Program

Goal/theme/purpose of program: The goal of participating in the Pine Street Inn's Learn and Serve Program was to provide AΣN members with an activity that integrates different tenets of the honor society—in this case, service and scholarship.

Check all that apply: Annual fall winter spring

Location: The Pine Street Inn, 444 Harrison Avenue, Boston, Massachusetts 02118

Time allotted: 6 ½ hours including commutation

Approximate planning time required: 2 hours to arrange the service, email AΣN members, and collect RSVP's

Description of Event: The Pine Street Inn is one of Boston's largest homeless shelters and soup kitchens. On any given day, more than 1,000 residents of Boston receive some form assistance from the Pine Street Inn, whether that is a warm meal, a place to sleep, clothing, or counseling and job placement services.

AΣN members participated in the Pine Street Inn's Learn and Serve Program. Following three hours of volunteer work in the kitchen, a member of the staff of Pine Street Inn provided AΣN members with a ½-hour tour of the facility. The tour was educational in nature and offered valuable insights into issues relating to homelessness in Boston. AΣN members had the opportunity to ask many questions.

Responsibilities for officers/student members: There were no particular responsibilities associated with this activity, other than adherence to the dress policy of the homeless shelter.

Key Contacts: Coffie at the Pine Street Inn

Number of Members in Attendance: 6

How do you promote participation among student members? Multiple emails were sent to current AΣN members.

Critical advice: It would have been desirable for more AΣN members to have participated in this activity. Thus, the service should have been scheduled for a weekend afternoon, rather than a Friday morning. Nonetheless, we were subject to the particular volunteer needs of the Pine Street Inn.

Service

Location: Cristo Rey High School, Hoops for Hope (fundraiser for needy).

Description of Event: Each event involved about 10 students doing service work (manual labor, Serving meals, fund raiser participation) for about 4-6 hours on a Saturday.

Responsibilities for officers/student members: Run completely by AΣN Officers.



Chapter Program- Service



Campion College

Name of Program: Spring Clothing Drive

Goal/theme/purpose of program: To gather gently used winter clothing (any clothing actually) from students (actually from anyone) for distribution to area women's shelters, thrift shops, drop in centers, and for shipment abroad to orphanages in Poland.

Check all that apply: Annual fall winter spring x

Location: Main entrance to the college

Time allotted: about a month

Approximate planning time required: One meeting to get the students on board, a few hours to procure appropriate collection receptacles, make signs, prepare publicity.

Description of Event: We join together with the college student union. We are a small chapter and the student union is also small. This gives us a chance to pool the energy of interested students to conduct a successful project

Responsibilities for officers/student members: They are to keep the receptacles emptied and the area around them neat. They are to help sort, fold and box the donations for distribution to the recipient organizations.

Key Contacts: Head of the student union, head of the maintenance department

How do you promote participation among student members? I offer them the opportunity to get involved, and they inevitably do

Outcome of the Event: We have collected a startlingly large amount of clothing which went to grateful recipients locally and internationally

- Critical advice:**
1. Keep the collection area neat
 2. Be sure ΑΣΝ is prominent on the signage
 3. Let the communication office know this is going on. It makes for a good local news item.

Chapter Program- Performance, Service



Campion College

Name of Program: Charity Benefit Program

Goal/theme/purpose of program: Let performance students and talented faculty and staff showcase their musical talents while the audience's tickets (low priced) goes toward a designated local charity.

Check all that apply: Annual fall winter spring x

Location: College performance space

Time allotted: About three hours (an hour and a half for performances, and hour and a half for reception)

Approximate planning time required: Time intensive. The performers must be gathered, the space reserved, the reception items bought or (preferably) prepared by the student members, tickets made and sales promoted, local charity contacted for their presence and remarks (as well as the support of their constituents), venue set-up and take down

Description of Event: Performers perform pieces they've been preparing in performance classes and for which they appreciate a venue to try them out, audience pays to hear them and adult performers, have a good time, all enjoy the reception, the charity benefits and AΣN gains in reputation.

Responsibilities for officers/student members: Publicity, soliciting performers (in conjunction with music department), site preparation, reception goodies lay out and clean up, emcee the program, working with the communication office to highlight the event (good for the college and for AΣN).

Number of Members in Attendance: variable

How do you promote participation among student members? Present the idea, hope for the best. They often have friends who perform.

Outcome of the Event: A good time was had by all and the charity walks away with the cash.

Critical advice: Get the music department involved and a lot of the performer-focused activity will be taken care of such as getting performers auditioning for readiness, helping plan the performance program.

Some students will likely take a leadership role. Insist that the others come at least on the night of, if only to drop off and lay out their contribution to the reception. Surprisingly, they do at least that.

Chapter Program- Service

Canisius College



Name of Program: Canisius Community Service Day

Goal/theme/purpose of program: Assist groups that could use some extra help

Check all that apply: Annual _____ fall winter _____ spring

Location: Buffalo Area, usually within a 5 or 6 mile radius of the College

Time allotted: 3-4 hours

Approximate planning time required: Minimal for ΑΣΝ. Campus Ministry & Student Programming do the preparatory work.

Description of Event: Students usually help with demolition work for Habitat for Humanity or assist not-for-profits in the Buffalo area to clean, paint, and/or do landscaping work.

Responsibilities for officers/student members: The Chapter President needs to send an email to members asking them to attend. Usually members work with other groups on campus to which they have belonged before becoming members of Alpha Sigma Nu and only a small group (5 or 6) actually participate as members of Alpha Sigma Nu.

Key Contacts: Campus Ministry Staff Member who coordinates the event.

Number of Members in Attendance: 10-15 ΑΣΝ members (probably about 150 other students).

How do you promote participation among student members? Email and word of mouth.

Outcome of the Event: Highly successful because ΑΣΝ members can work with their “favorite” group at the same time as ΑΣΝ has a presence. There is good synergy with other groups, and the College has helped neighborhood groups who can use special assistance on occasion.

Critical advice: Build on what is already present and work with other groups.

Chapter Program- Service

College of the Holy Cross



Name of Programs: Christmas Gift Program

Goal/theme/purpose of program

To have ΑΣΝ members sponsor a parish or Nativity School when it comes time for Christmas gifts to students

Check all that apply: Annual fall winterX spring

In November/December

Location: In the city of Worcester

Time allotted: several evenings

Approximate planning time required: 5-6 hours

Description of Event: A school or organization is identified; some ΑΣΝ members plan what sort of Christmas gifts would be appropriate; all ΑΣΝ students contribute a gift; the gifts are wrapped and distributed

Key Contacts: Paul Harman, S.J.

Number of Members in Attendance: all ΑΣΝ members -28

How do you promote participation among student members?

Through e-mail and through the personal contacts of the ΑΣΝ officers

Chapter Program- Service

Fairfield University



Name of Program: Service Projects

Goal/theme/purpose of program: To help the students with projects that they are presently involved in and to possibly create some new projects.

Check all that apply: Throughout the year

Description of Event: Students are encouraged to share with the moderator projects that they are involved in or would like to start. The moderator either has the students discuss the various projects at the monthly meeting or email asking for help are sent out.

Responsibilities for officers/student members: The undergraduate president shoulders most of this responsibility

Outcome of the Event: We have helped on a number of projects and run projects bringing books to children at Christmas, supporting St. Jude's Hospital, supporting Autism Speaks, helping at a local soup kitchen, etc.

Critical advice: Provide lots of publicity and encouragement for good projects

Chapter Program- Service

Fordham University

Name of Program: Fordham University Blood Drive

Goal/theme/purpose of program: Each spring and fall semester, our chapter of ΑΣΝ provides volunteers for the Blood Drive held on campus. The purpose of this event is to give back to the Fordham community as well as to promote camaraderie among our members.



Check all that apply: Annual _____ fall (x) _____ winter _____ spring (x) _____

Location: O'Keefe Commons at Fordham University

Time allotted: This is a two day event that runs from 12PM – 6PM. We encourage members to do as many one-hour shifts as they are able.

Approximate planning time required: The majority of the planning for this event falls in the hands of Fordham's Disability Services. The ΑΣΝ E-Board is responsible for coordinating volunteer schedules and ensuring that the event is adequately staffed at all times.

Description of Event: At this two day event, the primary roles of ΑΣΝ members include helping the staff actually working at the Blood Drive to set up at the beginning of each day, ensure that there are always snacks, fluids, and sign-in sheets available for those donating blood, leading donors through each step in the process (registration, screening, donation, recuperation), and ultimately ensuring that each donor rests for the appropriate amount of time following the procedure. While these are all very important jobs as these events are often extremely popular at Fordham and require many staffers and volunteers to keep everything operating smoothly, the most rewarding part of the day is getting the opportunity to talk to students donating and the other ΑΣΝ volunteers.

Responsibilities for officers/student members: The officers are responsible for ensuring that the events are adequately staffed with 3-5 members present per time slot. The key responsibility of the members is to make the event run smoothly by helping the staff as much as possible. They primarily help by setting up, replenishing supplies, and monitoring donors. Equally as important is spending time with those students who are donating blood for the first time as they are often very nervous. Knowing the merely talking to someone about their day or how their semester is going can soothe their nerves and turn their first experience of this sort into a positive one is very powerful.

Key Contacts: Kelly Dearborn at Fordham University Disability Services

Number of Members in Attendance: 35

How do you promote participation among student members? We stress in the application that our chapter of ΑΣΝ requires members to participate in at least two of our services events each year. We try to make it known that this is not just an organization that a student can become a part of simply to put on their resume. While there are no repercussions if a member does not fulfill his duty, we find that many members are eager to participate in events. We try to make events as fun as possible and ask members for input regarding events they would like to see in the future.

Outcome of the Event: This event is always very successful with many volunteers there to help out. We have been told that our service is greatly appreciated and that we are a tremendous help to the staff in making the event run smoothly.

Critical advice: I would have to say that the key to any successful event is organization, frequent reminders, and planning far in advance. We try to give our members a lot of notice when there is an upcoming event and remind them frequently as the date nears.

Chapter Program- Service

Loyola University Chicago



Name of Program: Blood and Bone Marrow Drive

Goal/theme/purpose of program: Service to the community

Check all that apply: spring 2010 and fall 2010

Location: On Lakeshore Campus, Chicago

Time allotted: the drive lasted a total of 4hrs. Each officer was present for an hour and a half.

Approximate planning time required: 30min.

Description of Event:

The blood and marrow registration drives were very successful at our Loyola chapter throughout the year. In just five drives over the school year, ΑΣΝ members along with other motivated organizations were able to help bring in over 350 individuals to donate blood to LifeSource, Chicagoland's Blood Center. LifeSource is a non-profit corporation established in 1987, and it is the largest blood center in Illinois and distributes half-million blood products annually to approximately 60 area hospitals in meeting the need for patient transfusion therapy. Additionally, the drive was also successful in having more than 160 individuals to join the bone marrow registry under the National Marrow Donor Program® (NMDP) with the chance to save an individual's life, if they turn out to be a match. The National Marrow Donor Program® (NMDP) is a nonprofit organization dedicated to creating an opportunity for all patients to receive the bone marrow transplant they need, when they need it.

Responsibilities for officers/student members:

Help students and people from the neighborhood to sign in, educate them about the programs, and direct them to a nurse who will take the blood. Hand out lunch packets and movie theatre gift cards.

Number of Members in Attendance: 30

How do you promote participation among student members? Cooperation with AMSA (American Medical Student Association) and e-mails to all members.

Outcome of the Event: This is a regular event that is widely accepted among students and is always a great success

Chapter Program- Service



Georgetown University

Name of Program: Community Service Newsletter

Goal/theme/purpose of program: To share our service projects with one another, encouraging support and participation from fellow members.

Check all that apply: Sent out twice per semester

Description of Event: The secretary compiles a comprehensive list of member service projects including organization, time, and contact information. The newsletter is then sent out to all Chapter members to encourage participation in more campus service projects.

Responsibilities for officers/student members: Officers solicit and compile information from members. Members submit project information and participate in fellow members's projects.

Number of Members in Attendance: all

Outcome of the Event: Members participate in new service projects and feel more invested in one another's endeavors.



Georgetown Alpha Sigma Nu



Member Volunteer Opportunities

Fall 2010

ASN Member name	Organization Description	How to help
STUDENT NAME 1	Georgetown Chapter Students Helping Honduras (SHH) , a student-founded and run non-profit that works with a community in El Progreso, Honduras. We built a relationship with a community of squatters who had been living on a flood plain since Hurricane Mitch in corrugated tin and scrap wood shacks without access to electricity and running water. After a	Every Friday, SHH Georgetown has a bake sale in Red Square from 11am to 3pm with delicious brownies, cupcakes, and cookies, and all proceeds go directly to our projects down there. Although the physical construction of the houses and education center is finished, we need to

few years working to improve the community they lived in, SHH bought a plot of land and the community together with U.S. volunteers visiting on service trips built 44 houses with electricity, running water, and a toilets. We also built a water tower and an education center (just finished) that will provide classes, a library, computers, and other resources for both the adults and the children of the community. Our final plan is to construct a community orphanage.

continue raising money to sustain these projects. Apart from bake sales, we also put on cultural activities throughout the year, such as screenings of movies related to Honduras, baleada (Honduran burrito) nights, and we participate in Reventón Latino. In addition to our activities on campus, there are opportunities to travel down to Honduras over Georgetown winter, summer and spring breaks.

If you are interested in joining, you can stop by our meetings, Monday nights at 9pm in ICC 117, and I'd really appreciate it if you can all save your sweet tooth for our bake sales on Friday! More info is on the national organizations website: www.studentshelpinghonduras.org, or by emailing our Georgetown chapter: shhgeorgetown@gmail.com

STUDENT NAME 2 I participate in **St. Elizabeth's Outreach**, a CSJ program that visits St. Elizabeth's hospital for mental health in Anacostia. We visit their forensic wing, where the patients have committed a crime but go to St. E's rather than prison due to mental disorders. Patients primarily have schizophrenia, bipolar disorder, and depression. We go to the maximum security wards, where patients are allowed out only once a year. Hence, we visit them and bring some distraction or fun that they would not otherwise have. We play board games as a group with them in a common room. It's a great service--very rewarding for us, very valuable for the patients.

Any ASN members are welcome to join! We leave every Friday from SWQ at 2:30 and are back by 6:00 pm. Feel free to show up any Friday, or email us at saintelizabethsoutreach@gmail.com to be added to our listerv. We will be having fundraising events this year, and I will update ASN about supporting the fundraisers. We would love to have you visit the hospital with us!

STUDENT NAME 3 **HOPE** has grown into a large organization focused on outreach and education spanning a range of social justice issues. HOPE is unique at Georgetown as an organization that provides opportunities for community involvement for everyone in the university community without any semester commitments or project requirements. Our projects and programs are open to everyone, and the HOPE Board strives to make it easy for busy students to become involved in service through 8 different weekly and monthly projects, such as "Knit for the Needy", "Mobile Soup Kitchen", and "Friday Food". Additionally, HOPE aims to raise awareness of poverty, hunger, and homelessness. We work to educate ourselves

We send out a weekly e-mail keeping students updated about the programs running that week, as well as the times, places, etc. If you'd like to be added to the listserve please e-mail guhope@georgetown.edu. Also, you can visit <http://hope.georgetown.edu> for a detailed description of our eight service projects to see which one (or all) that you might be interested in attending.

and our peers through a variety of programs, events, and awareness campaigns.

Through our service and outreach programs, we seek to develop relationships with and provide resources to those in need in our greater community, and to educate those we serve with useful, life-building skills. Through outreach and awareness campaigns, we aspire to share the idea that service and community involvement are not only acts of necessity, but are also acts of humanity and acts of love.

Chapter Program- Service

LeMoyne College

Name of Program: Thank You Le Moyne

Goal/theme/purpose of program: Our goal is to send thank you cards to Le Moyne faculty so that they may know that we appreciate all of their work in providing us with such a valuable education.

Check all that apply: Annual fall winter spring

Location: Outside the cafeteria

Time allotted: 4 hrs during the lunch time and dinner time

Approximate planning time required: 10 hours

Description of Event: AΣN members will sign up for a time to volunteer and sit at a booth outside of the cafeteria. At this booth, the members will encourage students walking by to sign AΣN pre-stamped cards to thank the faculty of Le Moyne. These cards will then be gathered at the end of the day and distributed throughout campus.

At this event, we will need posters to advertise what AΣN is and what our purpose is. We will also need fliers on why we are thanking the faculty.

Responsibilities for officers/student members: Officers will need to reserve the location and prepare any posters, pre-stamped cards, and sign-up sheets for members.

The members will be responsible for attending their shift and encouraging the students to sign the cards.



Chapter Program- Service

University of San Francisco

Name of Program: Faculty and Staff Appreciation Day

Goal/theme/purpose of program: The AΣN Chapter gives something back to our campus, to show the faculty and staff our appreciation for all that they do for us.

Check all that apply: Annual fall winter spring

Location: The Plaza

Time allotted: 1 ½ hours

Description of Event: On Tuesday, during our Dead Hour, where students mingle out in the plaza during lunch time where supposedly no classes are held, we set up a couple long tables that had Thank You cards out for students to sign for their faculty and staff. Students were encouraged to sign as many as they liked, and at the end of the event, which was an hour and a half long, we gathered all the cards and sent them out to the recipients. This is a way for us to promote AΣN on campus since each card had AΣN's logo on it, and each card was directed to a faculty and staff member on campus. The students were exposed to AΣN during the card-signing, and the faculty and staff when they received the cards.

Responsibilities for officers/student members: Run event.



Chapter Program- Service

Spring Hill College



Name of Program: Alpha Sigma Nu Thank You's to Teachers

Goal/theme/purpose of program: The purpose of this program is to show the teachers how much the student body appreciates their time and effort. While many students thank their teachers on a regular basis this gives them a way to go the extra bit to thank their teachers. As well it gives the teachers a reminder of how much they truly are appreciated on campus.

Check all that apply: spring during ΑΣΝ Week

Location: Table was set up in the Cafeteria

Time allotted: Students sat at the table for 2 hours during lunch and dinner each day for 1 week

Approximate planning time required: 1-2 hours to design, print, and copy the cards the students used

Description of Event: There was a table set up in the cafeteria for 2 hours during lunch and dinner every day for a week staffed by members of ΑΣΝ. There were cards at the table that we designed with the ΑΣΝ logo and motto on them. The student body was instructed to write a thank you to a teacher to show them gratitude for anything they may have done to make the student's life better. The filled out cards were collected at the end of each day and then at the end of the week were delivered to the teachers' mailboxes. Along with the personalized notes from the student body, ΑΣΝ composed a letter that went to each member of the faculty signed by the members. This way each teacher on campus received a thank you during this week.

Responsibilities for officers/student members: The officers were responsible for maintaining a sign up sheet for each time period during lunch. One member was tasked with designing the letters and copying enough so that there were some available for the students each day. At the end of the week, the officers went to each department and put the letters in the mailboxes.

Number of Members in Attendance: 28

How do you promote participation among student members? We held a meeting before the week that it was to be done and encouraged students to sign up for a time period they knew they were going to be in the cafeteria anyway. This helped because it did not require any extra time out of the students normal day

Outcome of the Event: Approx. 200 notes were written by students to teachers

Critical advice: Reminders to the students that were signed up each day were critical. This helped to ensure that there was someone at the table for each time period and ensured that the maximum number of students was able to write thank you notes if they desired.

Chapter Program- Service

LeMoyne College



Name of Program: Le Moyne Identity

Goal/theme/purpose of program: Our goal is to introduce the Jesuit identity to Syracuse inner city high schools. We hope that after this program, these high school students will have a better understanding of what a Jesuit education entails.

Check all that apply: Annual spring

Location: Le Moyne Campus

Time allotted: 5 hours

Approximate planning time required: 20 hours

Description of Event: AΣN officers will invite local high school students to attend a tour around the campus followed by an information session about the nature of a Jesuit education. Lunch may be provided for the students. These students will be encouraged to ask any questions about Le Moyne or undergraduate education in general. Our hope is that they become inspired to pursue higher education.

Responsibilities for officers/student members: Officers will be responsible to arrange a tour date with admissions. They send out invitations to the school and encourage students to attend our program. Members of AΣN will help throughout the tour and answer any questions that the students may have.

Key Contacts: Admissions Office

Chapter Program- Service

Regis University

Name of Program: Fr. Woody Christmas Wrap Party

Goal/theme/purpose of program: to organize and wrap clothing items to be delivered to the homeless in Denver in partnership with other non-profits in the Denver area to honor Fr. Woodrich.

Check all that apply: Annual fall winter spring

Location: Lowell Campus Regis University, Student Center Dining Hall

Approximate planning time required: 2-3 months in advance to coordinate duties w/ the ΑΣΝ alumni chapter, finalize publicity of event, recruit volunteers

Description of Event: Full report of the event here: <http://bit.ly/dETRnE>

Responsibilities for officers/student members: Help wrap and organize gifts. Host an ΑΣΝ table to increase presence among Regis and outside community members. Place logo on promotional material.

Number of Members in Attendance: 8

How do you promote participation among student members? Email blasts, Facebook event listings

Outcome of the Event: Over 3,000 gifts wrapped in 1:30 hours. Hundreds of participants came to help.

Critical advice: Chapter participation important in this university-wide effort



Chapter Program- Service

Wheeling Jesuit University



Name of Program: Bread Run

The goal/theme/intent of our year-round service project: to help the hungry in the community

The Chapter organizes food pick up from the 3 Riesbeck grocery stores and Panera bread restaurant and the delivery of the food 6 days per week throughout the year to the local Catholic Charities.

This type of project might be replicated in Any City, USA. The history of Wheeling Jesuit's project is this: the AΣN moderator asked the CEO of a local grocery chain if day-old food might be picked up by college students. That conversation led to the CEO reporting several years later that his chain now gives 130,000 pounds of food to 29 charities per month.

All chapters might look into local opportunities that might be untapped.

Responsibilities for officers/student members: Throughout the year, the officers, along with the AΣN members participate in the bread runs, and newly-started "lecture series" (2 speakers per semester).

Key Contacts: Michael Steltenkamp, S.J. AΣN Adviser - 304-243-2547

Margie Cooke - AΣN Coordinator - 304-243-2251

Chapter Program- Service, Promotion

Regis University



Name of Program: Finals cookie distribution

Goal/theme/purpose of program: To spread the word about AΣN and increase presence on campus to freshman and underclassman by distributing holiday cookies to the dorms during finals week.

Check all that apply: Annual fall winter spring

Time allotted: 2 hours

Approximate planning time required: 2 hours (purchasing supplies, packaging, and distribution)

Description of Event: Distribute 300 cookies to freshman in dorms during finals week to increase presence of AΣN on campus and to freshman.

Responsibilities for officers/student members: obtain appropriations, purchase supplies, package cookies, and distribute

How do you promote participation among student members? Email blasts, Facebook private events

Outcome of the Event: The event was successful, but I wish we had more help from student members in packaging the cookies and distributing them.

Critical advice: Prepare this before finals week when all students (including AΣNers are studying).

Chapter Program- Promotion: Shirts

Loyola University Chicago



Name of Program: Polo Shirts for members

Goal/theme/purpose of program: Raise awareness for ΑΣΝ around campus, entice members to come to the events

Check all that apply: Annually, throughout the year

Location: On Lakeshore Campus and downtown campus, Chicago

Approximate planning time required: total of 4 hours

Description of Event:

To raise more awareness for ΑΣΝ, new members receive a free Polo Shirt with the ΑΣΝ Logo embroidered on it during ΑΣΝ events.

Responsibilities for officers/student members:

Design and order polo shirts, keep tap on stock.

Key Contacts: Anne Mohan, Chapter President, Joe Silverton Company (773.935.3828)

Outcome of the Event: Members love the polo shirt. It clearly sets ΑΣΝ apart from the regular student organizations.

Critical advice: The sizes at the Silverton Company run big. Our first order included ten XL shirts that are just huge! Order xs ,s, m and a few L only! If you order from this company (or any other) tell them that you ordered before - you will save the cost of the embroidery tape, which is \$137.50.

Chapter Program- Social

College of the Holy Cross



Name of Programs Spring social activity

Goal/theme/purpose of program

Last year we gathered to celebrate 70 years of ΑΣΝ at Holy Cross; this year our spring social event will be a beer & pizza party with no agenda

Check all that apply: Annual fall winter springX

Location: on campus in Hogan Center or Senior Apartments

Time allotted: one afternoon or evening

Approximate planning time required: 2 hours

Description of Event: whereas in the fall the ΑΣΝ meetings have a set agenda, we like to have a social event in the spring without an agenda

Responsibilities for officers/student members:

As described above.

Key Contacts: Paul Harman, S.J.

Number of Members in Attendance: all 28 members;

How do you promote participation among student members?

Through e-mail and through the personal contacts of the ΑΣΝ officers

Chapter Program- Social

Georgetown University

Name of Program: Study Break

Goal/theme/purpose of program: Socialization, foster community among members, interaction with Jesuits

Check all that apply: Annual x fall x winter x spring x

Three times per semester

Location: Jesuit Residence

Time allotted: 1-2 hours

Approximate planning time required: one hour plus reserving room and refreshments

Description of Event: Study break for all members with refreshments in the Jesuit Residence open to all members of the Jesuit Community.

Responsibilities for officers/student members: Officers reserve space and arrange for food, promote event to members, members attend.

Key Contacts:

Number of Members in Attendance: 10

How do you promote participation among student members? Email. There is always a high level of interest.

Outcome of the Event: Sense of community and engagement.

Critical advice: Host the first one very close to the beginning of the first semester and another right after the induction to capitalize on energy and enthusiasm.



Chapter Program- Social with Jesuits

LeMoyne College



Name of Program: Pizza with the Jesuits

Goal/theme/purpose of program: Our goal is to introduce the members to the Jesuits of the school as well as raise awareness of what ΑΣΝ is throughout campus.

Check all that apply: spring

Location: At Cam's Pizzeria inside the Le Moyne Plaza

Time allotted: 3 hours during dinner time.

Approximate planning time required: 10 hours

Description of Event: ΑΣΝ officers will order shirts for the society that will help spread ΑΣΝ identity. These shirts will be brought to the pizza shop to be sold to members and Le Moyne students. The proceeds from the t-shirts will go to fund for ΑΣΝ activities. The members will be provided with pizza as well as a chance to meet the Jesuits.

Responsibilities for officers/student members: Officers will need to invite the Jesuits to attend the plaza - they need to order t-shirts - they need to arrange pizza details for the members.

Members will need to attend in order to meet the Jesuits and sell t-shirts.

Chapter Program- Social with Jesuits

Marquette University



Name of Program: Jesuit Pizza Social

Goal/theme/purpose of program: Social interaction between members and Jesuits

Check all that apply: Annual fall winter spring X

Location: Jesuit Residence

Time allotted: One hour to one and a half hours

Approximate planning time required: one to two hours

Description of Event:

This is an annual social event to bring together members of the Jesuit community and student members of Alpha Sigma Nu. The actual social lasts about one hour and is held in the evening around 8pm, much like a typical haustus for the Jesuit community. In our case, the kitchen staff prepares ready-to-bake pizzas, which we cook and serve to the guests. The Jesuit community also supplies soft drinks and paper napkins, plates, and plastic utensils. Jesuits sign up ahead of time to volunteer to set up, greet guests, cook/slice/serve pizza, and also to clean up. Over the years, the student leaders of the executive board have also pitched in to help serve, set up, and clean up. This is a fun event for all involved.

Responsibilities for officers/student members: Promote the event by email and/or Facebook; help with set up, serving, and clean up.

Key Contacts: Jesuit minister, kitchen manager, Faculty Adviser, chapter president

Number of Members in Attendance: 60

How do you promote participation among student members? Email, word of mouth, Facebook

Outcome of the Event: Personal contact between members and Jesuits; opportunity to visit the Jesuit Residence; awareness for Jesuits of who are student members

Critical advice: Make sure the Jesuit community is invited far enough ahead to ensure good numbers of Jesuits in attendance.

Chapter Program- Social with the Rector

Rockhurst University



Goal/theme/purpose: To better acquaint student AΣN members with Jesuit mission and values

Time of year: fall

Approximate planning time: Varies (not long)

Description: A soft drink and snack gathering for student AΣN members with the Rector of the Jesuit Residence (and a few other Jesuits as available) to have an informal discussion about the meaning and application of Jesuit mission and values.

Responsibilities of officers: To contact the Jesuit Rector, set up a date for the gathering, and e-mail current student AΣN members about it.

Key contacts: Jesuit Rector

Number in attendance: Varies

Promotion: Through e-mail from the AΣN Chapter president or Faculty Adviser

Outcome: A better understanding of Jesuit mission and values

Advice: Start planning early to get on people's calendars

Chapter Program- Social

Loyola Marymount University

Name of Program: Alumni Social Networking

Goal/theme/purpose of program: To connect recently inducted members at LMU with AΣN members who have already graduated, to learn about how these members are now implementing Jesuit values in their professional lives

Check all that apply: Annual fall winter x spring

Location: Von der Ahe Suite, William H. Hannon Library, LMU

Time allotted: 2 hours

Approximate planning time required: 1 week

Description of Event:

Late afternoon/early evening event: wine, cheese and crackers, fruit

Casual tables and chairs, a few speeches, casual conversation

Responsibilities for officers/student members:

Reserve room, arrange for food (advisors assistance); advertise and promote event among student members (officers); invite alumni including the President of the Los Angeles Alumni Club

Key Contacts: LA Alumni Club president

Number of Members in Attendance: 30

How do you promote participation among student members?

Promote the event internally using email and the Facebook group; advertise event on LMU's AΣN website.

Outcome of the Event

Students are connected to alumni and learn about how to incorporate Jesuit values into their lives. Alumni provide insight about future plans after college and reflect on their own experiences, both during and after college.

Critical advice: This is a very casual event, but it is fun and has a lot of potential to be formative for students in terms of networking and thinking about future plans.



Chapter Program- Social

Saint Louis University



Name of Program: Jesuit High School Alumni and AΣN BBQ

Goal/theme/purpose of program: To provide an arena for Jesuit alumni and AΣN members to network and also to promote AΣN.

Check all that apply: Annual X fall X winter spring

Location: Bellarmine House- Jesuit Scholastic Residence

Time allotted: 3 hours

Approximate planning time required: 2 hours

Description of Event: An afternoon of fellowship in which SLU students can reunite with fellow alumni, meet others who attended Jesuit schools, mingle with the Jesuit scholastics, and learn more about AΣN through promotional material and personal contact with AΣN executive board members.

Responsibilities for officers/student members: Send invitations to AΣN members, gather promotional materials, talk with students about AΣN, help the Scholastics with anything they may need.

Key Contacts: Brian Taber, SJ and Amy Winkler

Number of Members in Attendance: 5

How do you promote participation among student members? Through our monthly newsletter

Outcome of the Event: Although not many AΣN members were able to attend, many people at the BBQ seemed interested in AΣN. We also enjoyed talking with the Jesuit Scholastics and promoting the relationship between students and Jesuits.

Critical advice: We could have done a better job promoting the event.

Chapter Program- Teacher of the Year

Fairfield University



Name of Program: Teacher of the Year

Goal/theme/purpose of program: To choose a teacher of undergraduates and a teacher of graduate students who exemplify the ideas of AΣN

Check all that apply: The process takes place in the spring

Time allotted: Two months

Approximate planning time required: Two months

Description of Event: A request for nominations of AΣN Teacher of the Year is sent to all present undergraduates and to all enrolled graduate students.

The nominations are collected by the moderator. A committee under the leadership of the AΣN undergraduate secretary considers the names that are received from the undergraduates and submits their choice to the president.

A group of graduate students considers the names that are received from the graduate students and submits their choice to the president. The two teachers who are chosen are honored at the induction ceremony in October and speak at this ceremony.

Responsibilities for officers/student members: See above

Outcome of the Event: Excellent teachers are recognized, the image of AΣN is enhanced.

Critical advice: Be sure that there is good coordination with the Academic Vice President's office in when choosing the Teacher of the Year.

Chapter Program- Teacher of the Year University of Scranton



Name of Program: Alpha Sigma Nu Teacher of the Year

Goal/theme/purpose of program

Purpose: To annually select and recognize a full-time faculty member “who personifies those traits essential to the successful operation of the University and indicative of the best of Jesuit education.”

Attached is copy of the letter soliciting nominations, which are invited from all ΑΣΝ student members.

This is the oldest teaching award at the University of Scranton.

Check all that apply: Annual fall winter spring

Election typically occurs in the first month of the spring term. The winner is announced at the annual induction ceremony in March or April.

Approximate planning time required: From the time we start the election process until completion of the PR work after the winner is announced at the induction is about 3 months.

Description of Event:

See attached form.

Responsibilities for officers/student members:

Student members do the electing. Officers make the award presentation at induction.

Key Contacts: Faculty adviser oversees the process, counts ballots, contacts award winner, prepares award statement to be read by officers at induction. Chapter coordinator handles most of the paper flow.

Number of Members in Attendance: na

How do you promote participation among student members?

Initial mailing of the nomination form. Follow-up e-mails. Most members submit nominations.

Outcome of the Event

Presentation of the award at induction, followed by PR work.

Critical advice:

If you do not already have such an award, get the award established through appropriate institutional channels. Get adequate publicity for the winner.

February 1, 2011

Dear Alpha Sigma Nu Student Member:

Each year, the student members of Alpha Sigma Nu (ΑΣΝ), both current members and those about to be inducted, make nominations for the **ΑΣΝ Award for Teaching**. The award is officially known as the Edward Gannon, S. J., University Award for Teaching.

The Award for Teaching is presented annually, at the Installation Brunch, by the ΑΣΝ student membership to a full-time faculty member who personifies those traits essential to the successful operation of the University and indicative of the best of Jesuit education. The recipient of the award should possess the following characteristics:

- 1. Competence:** a professional approach to the role of teacher
- 2. Dedication:** service to the academic and civic community
- 3. Cura personalis:** attention to the promotion of excellence in each student
- 4. Loyalty:** commitment to Jesuit ideals in higher education

Previous winners of the ΑΣΝ Award for Teaching, as listed on the back, are not eligible for this year's award.

In the spaces below, please indicate your nominations, in order of preference, for this year's ΑΣΝ Award for Teaching, using the criteria listed above. **Please indicate a brief rationale for each of your nominations. Attach additional comments, if you wish.**

Nominations	Rationale
1. _____	_____

2. _____	_____

3. _____	_____

**Please return this form to Mrs. Mary Ann Maslar, CAS Dean's Office, St. Thomas, 304
By Friday, February 18, 2011**

Thank you for your assistance with the Award.

Thomas P. Hogan, Ph.D.
Alpha Sigma Nu Moderator

Chapter Program- Teacher of the Year

Xavier University



Name of Program: Teacher of the Year award

Goal/theme/purpose of program: Honor exceptional teaching, and increase visibility of the chapter

Check all that apply: Annual winter

Approximate planning time required: Less than an hour: collect names of eligible faculty, set up publicity for event

Description of Event:

All Xavier students are encouraged to submit a nomination for a favorite professor (tenured faculty who have not won in the past are eligible). Nomination forms are emailed to all chapter members and tables are set up in the student center to solicit nominations from other students.

The professor with the most nominations is chosen as that year's winner, and he or she gives the address at Honor's Convocation on All Honor's Day.

Responsibilities for officers/student members:

Officers call a chapter meeting to kick-off the competition, and to encourage members to submit nominations. Officers and other members run tables in the student center to solicit nominations from others students. Officers keep track of results and determine the winner.

How do you promote participation among student members?

Emailing nomination forms to members, having a chapter meeting that combines a welcome to new members and the launch of the contest.

Critical advice:

Getting nominations has been difficult some years. It helps to have enough members that we can have a table up for several hours on several different days. It also helps to have members who are willing to be assertive in encouraging by-passing students to submit a nomination.