



Alpha Sigma Nu Seelos Grant International Travel Policies and Procedures

If you are applying for the Alpha Sigma Nu Seelos grant and will be traveling internationally to attend a conference, please be aware of the following:

- Travel costs may exceed the total grant amount. Please talk with your chapter adviser before submitting the grant request and make a plan to pay for any remaining expenses.
- The Chapter Adviser must be included in all communications regarding any Seelos Grant applications. Chapter Coordinators, if appropriate, may also be included in the communication.
- ASN will only pay for registration, lodging, and airfare. The grant will not include local travel (Uber, taxi, etc.), meals outside of the conference, or extended travel.
- ASN will only pay for lodging during the conference dates, no extended stay.
- All applicants must have the necessary travel documents approved (Visa, passport, I.D.) at the time of application.
- If awarded the grant, ASN staff will arrange for the payment of conference registration, lodging, and airfare. Reimbursements via wire transfer is not permitted.
- All liability forms for participation must be submitted by due dates communicated by the Central Office. Processes and dates differ per conference.
- Alpha Sigma Nu reserves the right to rescind acceptance and/or registration if the applicant does not adhere to the requirements stated above.