

# Induction Order Form

To be emailed to the AΣN Central Office SIX weeks prior to your Induction ceremony  
**An additional and updated copy of this form must accompany late additions to your induction list.**



**We certify that the Alpha Sigma Nu inductee candidates have been  
vetted and approved by our chapter.**

Chapter Adviser Signature: \_\_\_\_\_ date \_\_\_\_\_

University President Signature: \_\_\_\_\_ date \_\_\_\_\_

Chapter Adviser: \_\_\_\_\_ Chapter: \_\_\_\_\_

Date of induction: \_\_\_\_\_

\*Total inductees @ \$70 each   Number of graduation medallions @ \$20 each 

\*Total number of member **pins**:  or member **pendants** (for wearing on a chain):

Junior inductees: \_\_\_\_\_ % of total enrollment \_\_\_\_\_

Senior inductees: \_\_\_\_\_ % of total enrollment \_\_\_\_\_

Graduate inductees: \_\_\_\_\_ % of total enrollment \_\_\_\_\_

Honorary inductees: \_\_\_\_\_ (maximum 5 – submit separate honorary membership forms for each)

\*Did you invite between the top 15-20% to apply? (circle Y/N)\*

How many total students were invited to apply? \_\_\_\_\_

- Please send us AΣN table tents (quantity: \_\_\_\_\_)
- Please send us AΣN pre-printed Program Covers (quantity: \_\_\_\_\_)
- We will hand-sign membership certificates when they arrive
- We want our signatures electronically printed as noted in the box below (instructions on page 2)**

Pre-print Institution President's Signature:  No  Yes  Emailed  
Pre-print Faculty Adviser's Signature:  No  Yes  Emailed

## Send our induction materials to:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Email this form to:  
Sarah Craine  
sarah.craine@marquette.edu

Questions?  
Please contact Sarah Craine at  
[sarah.craine@marquette.edu](mailto:sarah.craine@marquette.edu) or  
414.288.7545.

## Alpha Sigma Nu Certificate Signature Pre-printing

Signatures of the Chapter Adviser and university president can be pre-printed on the new inductees' certificates. Signatures **MUST** be submitted with your induction order and should be received six weeks in advance of your induction date.

## Procedure for Submitting Signatures

Signatures should be made in **black ink** on **white paper**. Scan the paper as a digital image in a high-resolution format (**.jpeg** or **.tiff**).

**Email** the image as an **attachment** to [sarah.craine@marquette.edu](mailto:sarah.craine@marquette.edu).